



VALLABHBHAI PATEL CHEST INSTITUTE

University of Delhi,
Delhi - 110 007

VPCI/Admn.II/MOHFW/Vaccination/2021/ 30

Date: 06 April 2021

CIRCULAR

Sub: **Covid-19 vaccination for healthcare workers at Vallabhbhai Patel Chest Institute**

In pursuant to the letter No. Z-16015/04/2021-H-II dated 18.02.2021 from the MOHFW, GOI on the above-cited subject requesting the Institute to provide necessary information on VPCI Health Care Workers Database for uploading into CoWIN Portal, the desired information in template was submitted to them vide VPCI letter dated 26.02.2021.

2. Further, the Institute is in receipt of copy of a letter from the Secretary, MOHFW, GOI addressed to Addl Chief Secretary/Principal Secretary/Secretary (Health) of All states/UTs dated 05.04.2021 whereby additional directions are issued for vaccination of HCSs/FLWs aged from 18 years to 44 years as follows –
 - a) On-site registration facility for genuinely left over HCWs/FLWs will henceforth be available only in the Government CVCs.
 - b) For on-site registration, it will be mandatory for the HCSs/FLWs to submit/produce
 - a. the original photo-ID card being used for vaccination
 - b. a copy of the employment certificate in the format enclosed herewith at Annexure-1.
 - c) The details of eligible HCWs and FLWs are given at Annexure-2. The employer will be responsible to ensure that the employment certificate is issued to only eligible HCS/FLWs.
 - d) The employer and the concerned HCWs/FLWs will be personally responsible for correctness of information in the employment certificate.
 - e) it will be mandatory for the verifier to capture the employment certificate in COWIN system prior to registration of the HCW/FLW.
 - f) Verifier/site manager will be responsible for capturing the employment certificate alongwith necessary details on COWIN.
3. In view of the above, it is brought to the notice of all concerned that those HCWs/FLWs who are aged 18 to 44 years and interested in getting vaccinated from any Government CVCs, they may do so after obtaining the Employment Certificate from the Institute. Age group of above 45 years of age may take vaccination as per the existing guidelines of the Government. Further it is informed that Institute had discussion with Aruna Asaf Ali Government Hospital, Civil Lines, New Delhi - 110054 and they have agreed to provide vaccination to our staff. The enclosed format may be used for applying for the same.

This issues with the approval of the competent authority.


(PR Santhanam)
Joint Registrar

Encl: As above

1. All HODs – for information to all staff concerned
2. All Notice Boards – for information of all staff concerned
3. PS to Director

4 Website Division



भारत सरकार
स्वास्थ्य एवं परिवार कल्याण विभाग
स्वास्थ्य एवं परिवार कल्याण मंत्रालय

Government of India
Department of Health and Family Welfare
Ministry of Health and Family Welfare

D.O. No. 1940407/2020/Imm.
5th April 2021

राजेश भूषण, आईएएस
सचिव

RAJESH BHUSHAN, IAS
SECRETARY

Dear Colleagues,

Please refer to my D.O. Letter even number, dated 3rd April 2021, vide which, in view of vaccination of ineligible beneficiaries in the name of HCWs/FLWs at some CVCs, in complete violation of the prescribed guidelines, the decision of the NEGVAC that, **no fresh registration in the categories of HCWs and FLWs will be allowed**, has been communicated.

2. In continuation of the said guidance, following additional directions are issued for vaccination of HCWs/FLWs, aged from 18 years to 44 years:

- i) On-site registration facility for genuinely left over HCWs/FLWs will henceforth be available **only in the Government CVCs**.
- ii) For on-site registration, it will be **mandatory for the HCW/FLW to submit/produce**:
 - a. The original photo-ID card being used for vaccination.
 - b. A copy of the **employment certificate** in the format enclosed herewith at Annexure - I.
- iii) The **details of eligible HCWs and FLWs are given in Annexure – 2**. The employer will be responsible to ensure that the employment certificate is issued to only eligible HCW/FLWs.
- iv) The employer and the concerned HCW/FLW will be personally responsible for correctness of information in the employment certificate.
- v) It will be mandatory for the verifier to capture the employment certificate in COWIN system prior to registration of the HCW/FLW.
- vi) Verifier/site manager will be responsible for capturing the employment certificate along with necessary details on COWIN.

3. While the COWIN system is being modified to incorporate the above functionalities, these instructions may be widely disseminated and all the COWIN users may be suitably sensitized. Strict compliance of these instructions may be ensured.

Warm Regards

Yours sincerely

(Rajesh Bhushan)

Encl : as above

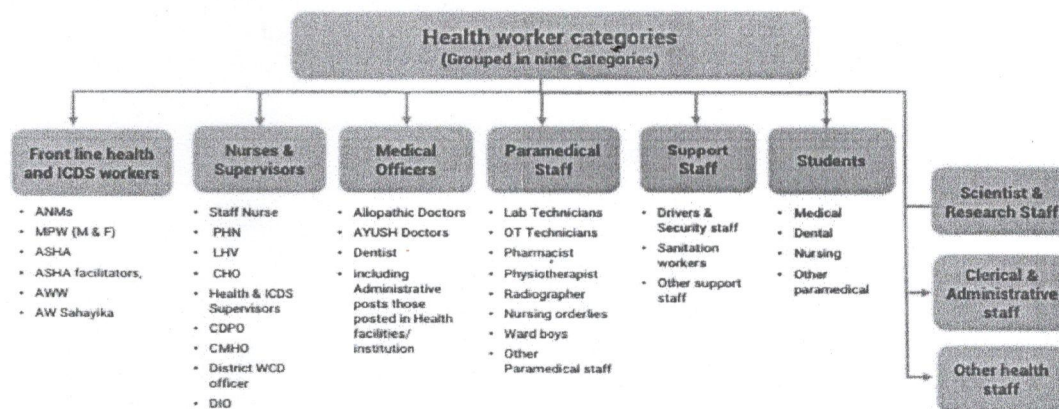
Additional Chief Secretary/ Principal Secretary/ Secretary (Health)
All States/UTs

Annexure 2: Eligible HCWs and FLWs as per Operational Guidelines (28/12/2020)

(Web link : <https://www.mohfw.gov.in/pdf/COVID19VaccineOG111Chapter16.pdf>)

Health Care Workers: HCW is defined as 'health care service providers and other workers in health care settings; both in government and private sector including ICDS workers.

Health Care Workers group for COVID-19 vaccination comprise of:

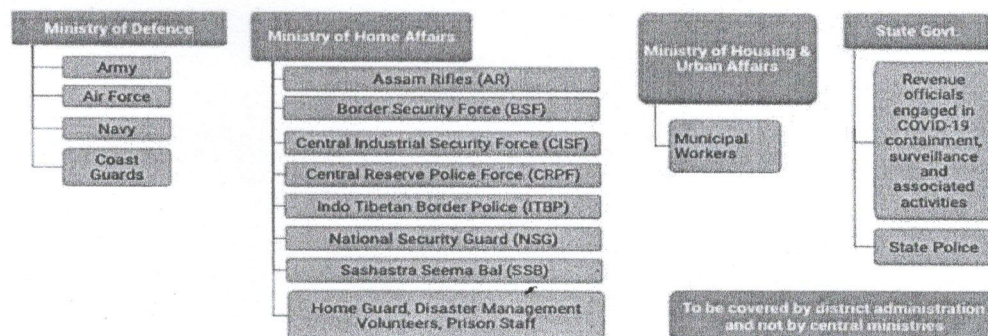


FRONTLINE WORKERS

Frontline Workers engaged in delivery of essential services such as police staff, defense, municipal workers etc. will be prioritized for COVID-19 vaccination and include the following groups:

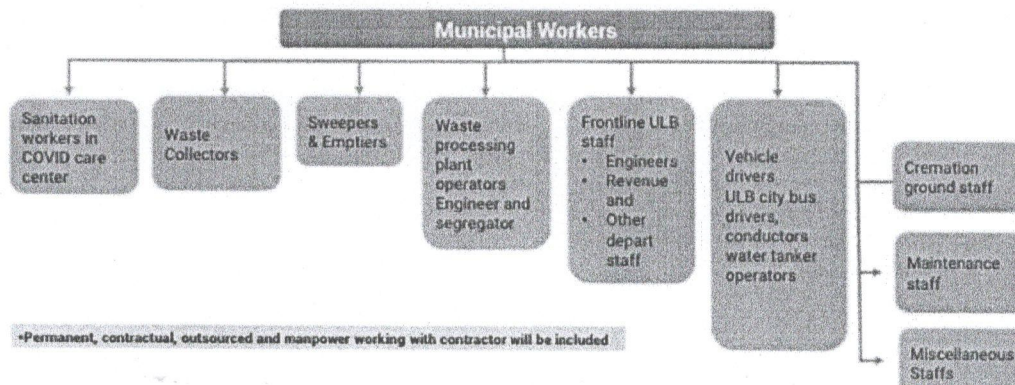
FIGURE 7.3: FRONTLINE WORKERS CATEGORIES

Frontline workers are personnel from following departments



Municipal Workers: are defined as "all workers* who are engaged in providing any form of public health, sanitation and waste management services for the city or town"

Municipal workers are further classified as follow:



Note: PRI official engaged in COVID-19 containment, surveillance & associated activities, RPF, Polling officials (from Tamil Nadu, Puducherry, West Bengal, Assam & Kerala) and staff on Kumbh Mela Duty have been included in FLW subsequently.

Annexure 1: Employment certificate for the purpose of COVID vaccination
(For FLWs/HCWs aged 18 years to 44 years)
(Ref. D.O. No. 1940407/2020/Imm., Dated, 4th April 2021)

Details of Employee:

1. Category of employee : HCW- Central/State/Private
FLW
2. ID type proposed to be used for vaccination :
PAN/Passport/Aadhar/Driving License/
Voter ID/NPR Smart Card/
3. ID Card Number : _____
4. Name (as recorded in the selected ID card) : _____
5. Gender : Male/Female/Other
6. Year of birth (as recorded in selected ID card) : _____

Details of the workplace:

1. Name of the Health Facility/ Office : _____
 2. Ministry/Department : _____
 3. Full address : _____

- Pin Code : _____

It is hereby certified that the details given hereinabove are correct as per the employment records of Dr./Shri/Smt. _____.

Signature of Employee
Designation: _____
Mobile Number: _____

Signature of authorized official
Name: _____
Designation: _____
Mobile number: _____

Date of issuing: _____
Place of issue : _____

(Office Seal)